

Vianova Backup per Microsoft 365 Guida tecnica



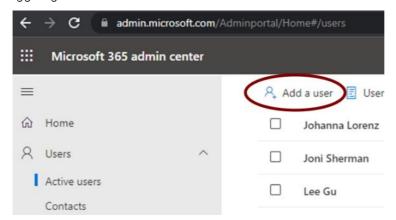
Indice

Configurazione Microsoft 365	3
Come applicare il ruolo corretto ad un nuovo Utente	6
Come registrare una app personalizzata nel portale Azure	11
Permessi necessari per poter utilizzare l'applicazione	13
Finalizzazione configurazione SharePoint	20
Configurazione Client	24
Certificates & Secret	25

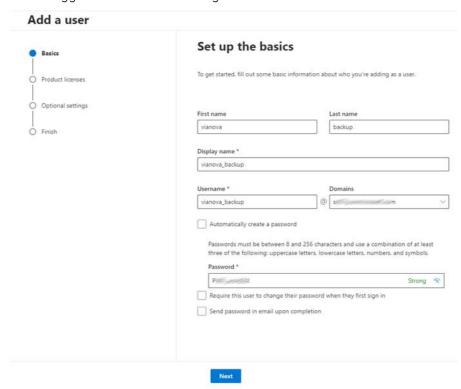


1. Configurazione Microsoft 365

- Crea un nuovo Utente dal portale di amministrazione di Microsoft 365:
- Collegati al portale <u>M365 admin center</u>
- Aggiungi un nuovo Utente



- Aggiungi i dettagli dell'utenza
 - In fase di configurazione ti consigliamo di impostare una password sicura, con una lunghezza minima di 10 caratteri e utilizzando almeno un carattere speciale.
 Ti suggeriamo inoltre di configurare la multifactor authentication.

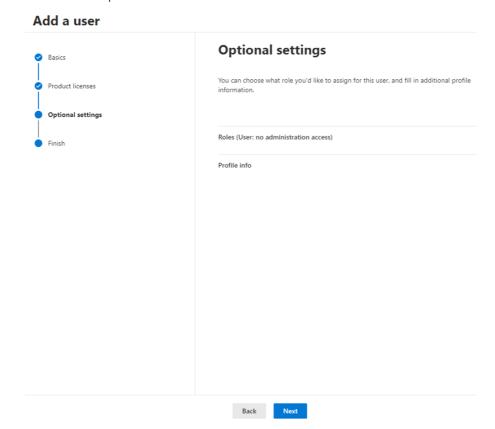




Non associare un'utenza all'account

Assign product licenses Product licenses Optional settings Select location * Italy Licenses (0) * Assign user a product license Microsoft 365 SB Developer (without Windows and Audio Conferencing) 8 of 25 Licenses available © Create user without product license (not recommended) It's critical that you assign a license to this user soon. Without a license, they won't have access to Microsoft 365. Apps (0)

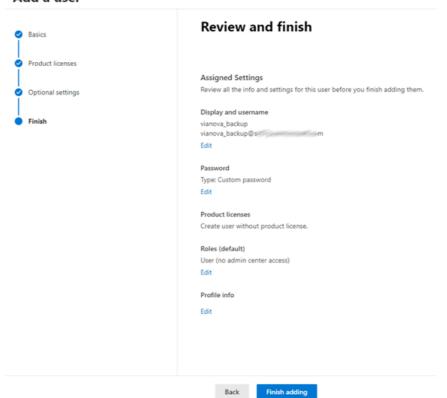
Procedi con il punto successivo

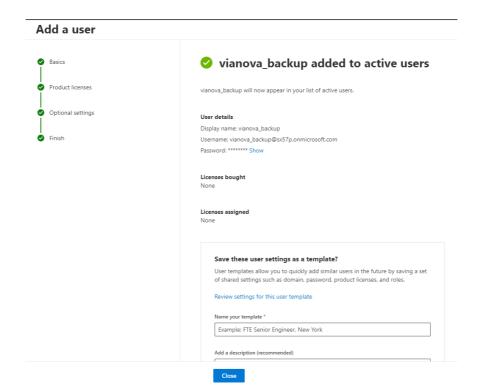




Concludi l'aggiunta

Add a user

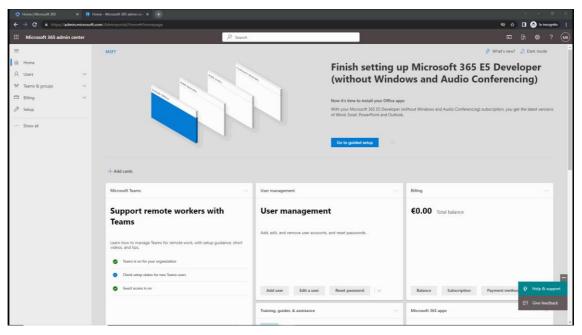




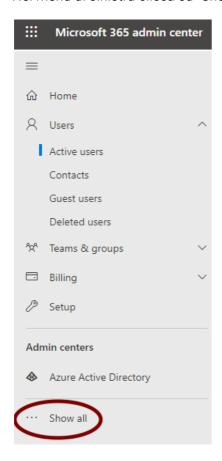


2. Come applicare il ruolo corretto ad un nuovo Utente

Collegati alla pagina <u>M365 admin center</u>

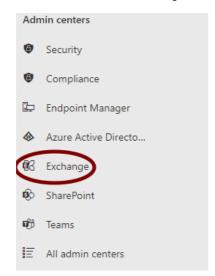


Nel menù di sinistra clicca su "Show all"

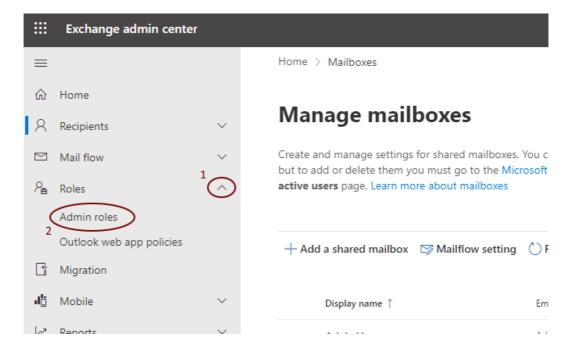




Clicca in basso su Exchange



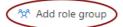
Clicca sul pulsante dedicato al sotto menù Roles, e seleziona Admin roles



Seleziona Add role group

Admin roles

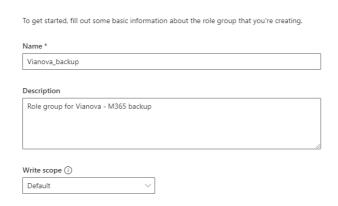
Admin role groups give users permissions to view data, complete tasks, and use Powershell cmdlets in the Exchange admin center. Give users only the access they need by assigning the least-permissive role. Learn more about managing role groups





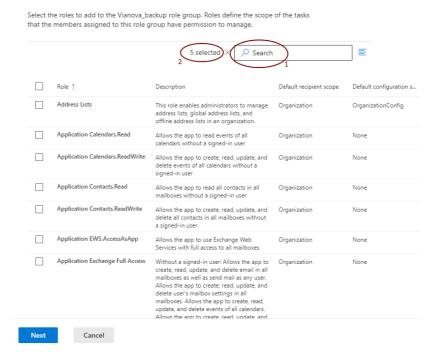
Crea il gruppo "Vianova_Backup", nei dettagli ruolo e inserisci un nome e una descrizione

Set up the basics



- Aggiungi i seguenti ruoli, usando il campo di ricerca e la sintassi indicata:
 - ApplicationImpersonation
 - View-Only Configuration
 - View-Only Recipients
 - Mailbox Search
 - Mail Recipients

Add permissions



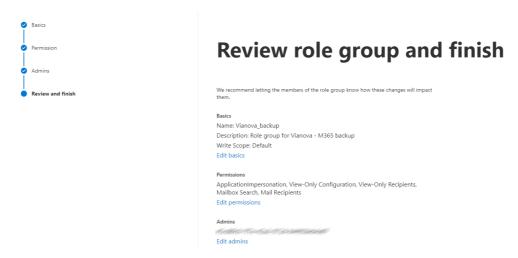


Aggiungi l'utenza admin, usando il campo di ricerca e l'utente precedentemente creato:

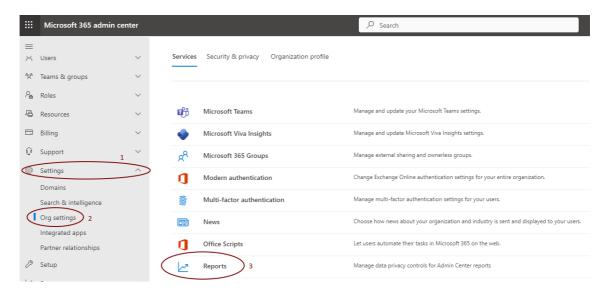
Assign admins



Controlla di aver inserito tutti i dati

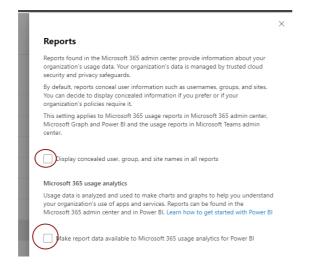


 Torna sul portale <u>M365 admin center</u>, vai nel menù di sinistra, seleziona Settings > Org settings e poi clicca su Reports





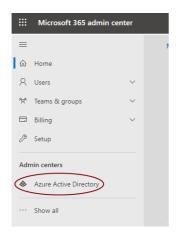
Nel menù di destra deseleziona le spunte (come sotto indicato)



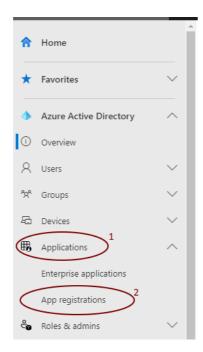


3. Come registrare una app personalizzata nel portale Azure

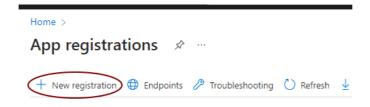
Torna sul portale <u>M365 admin center</u> e entra in Azure Active Directory



Seleziona nel menù di sinistra Applications > App registrations



Seleziona New Registration

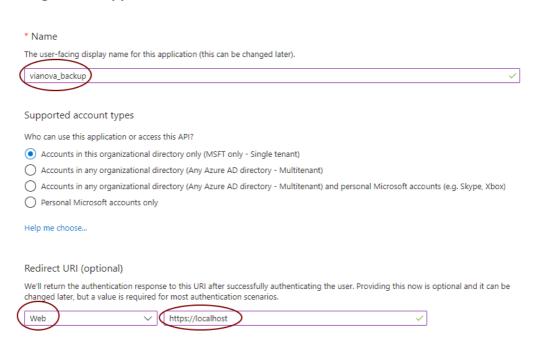


- Inserisci il nome app "vianova_backup"
- Seleziona in basso il tipo con il menù "Web" e compila con https://localhost

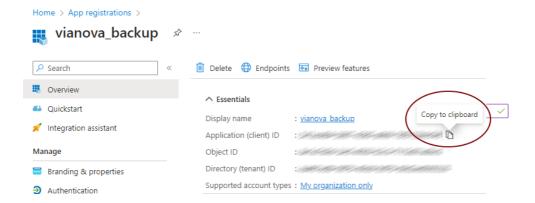


Home > App registrations >

Register an application



 Una volta registrata copia l'ID applicazione (client), con l'apposito click indicato, e prendine nota





4. Permessi necessari per poter utilizzare l'applicazione

4.1 Autorizzazioni minime dell'app

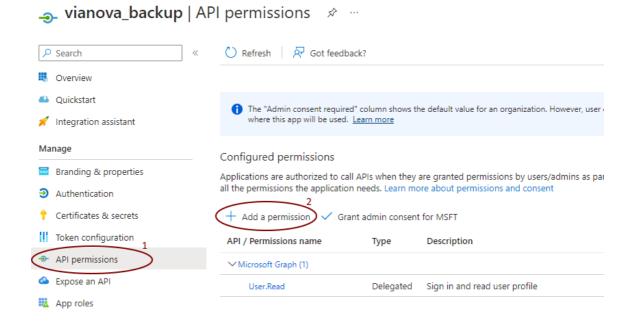
La piattaforma di Vianova utilizza l'API Microsoft Graph e l'API Exchange Web Services (EWS) per connettersi a Office 365. L'API Microsoft Graph viene utilizzata per l'individuazione degli utenti e l'API EWS viene utilizzata per eseguire il backup dei dati di Exchange Online. Vianova usa un'app personalizzata creata nel portale di Azure con l'autorizzazione Applicazione: **User.Read.All** per l'individuazione degli utenti tramite l'API Microsoft Graph.

4.2 OAuth per i backup di Office 365

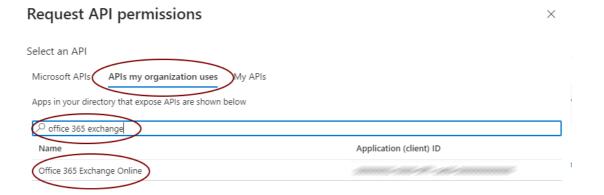
La piattaforma di Vianova supporta l'autenticazione OAuth 2.0 per comunicazioni più sicure con Office 365. È possibile abilitare facoltativamente OAuth per Microsoft Exchange Online. Per abilitare OAuth per Microsoft Exchange Online, oltre all'API Microsoft Graph, l'autorizzazione **User.Read.All**, devi aggiungere l'autorizzazione Exchange, **full_access_as_app** all'app personalizzata.

Per impostare i permessi necessari per l'utilizzo dell'applicazione segui questi passaggi:

Seleziona il menù API permissions ed aggiungi un nuovo permesso con "Add a permission"

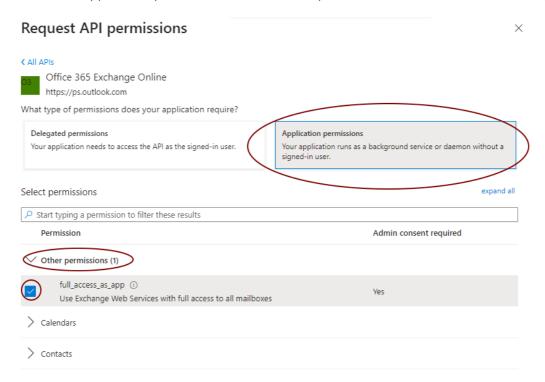


 Seleziona "APIs my organization uses", digita nel campo di ricerca "office 365 exchange" e selezionare il risultato

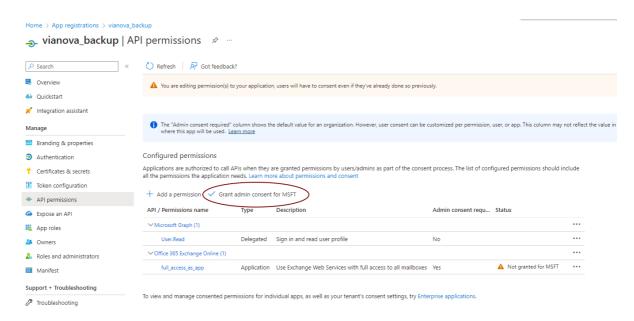




Seleziona Application permissions e sotto Other permissions, clicca full_access_as_app



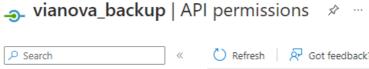
Una volta confermato seleziona Grant admin consent for "il tuo tenant"

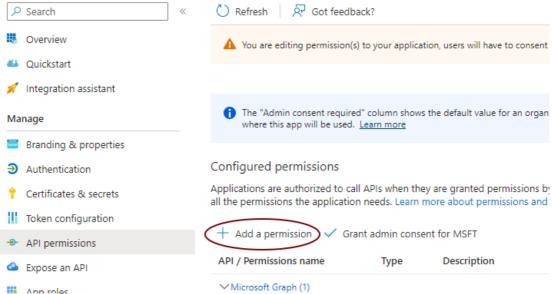




Aggiungi un'ulteriore autorizzazione, premendo su Add a permission

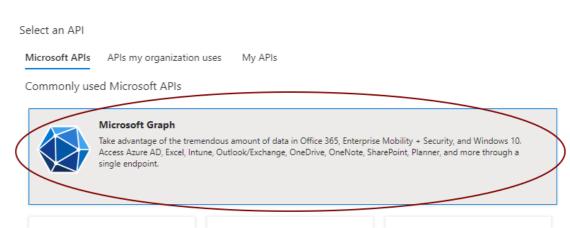
Home > App registrations > vianova_backup





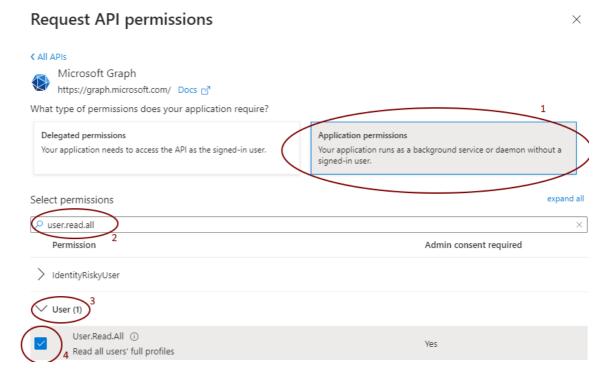
Seleziona Microsoft Graph

Request API permissions





 Seleziona Application permissions, nel campo di ricerca cerca "user.read.all" e poi nel sotto menù di User, spunta l'autorizzazione



Per Microsoft Grant, sarà necessario selezionare i seguenti permessi aggiuntivi:

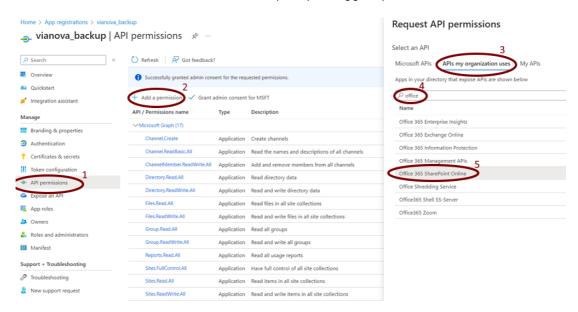
Channel.Create	Application	Create channels	Yes
Channel.ReadBasic.All	Application	Read the names and descriptions of all channels	Yes
Channel Member. Read Write. All	Application	Add and remove members from all channels	Yes
Directory.Read.All	Application	Read directory data	Yes
Directory.ReadWrite.All	Application	Read and write directory data	Yes
Files.Read.All	Application	Read files in all site collections	Yes
Files.ReadWrite.All	Application	Read and write files in all site collections	Yes
Group.Create	Application	Create groups	Yes
Group.Read.All	Application	Read all groups	Yes
Group.ReadWrite.All	Application	Read and write all groups	Yes
Reports.Read.All	Application	Read all usage reports	Yes
Sites.FullControl.All	Application	Have full control of all site collections	Yes
Sites.Read.All	Application	Read items in all site collections	Yes
Sites.ReadWrite.All	Application	Read and write items in all site collections	Yes
User.Read	Delegated	Sign in and read user profile	No
User.Read.All	Application	Read all users' full profiles	Yes
User.ReadWrite.All	Application	Read and write all users' full profiles	Yes



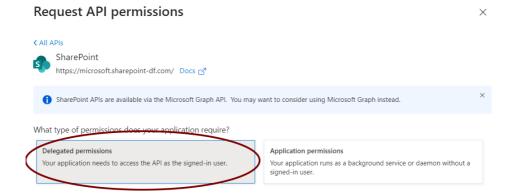
 Una volta confermato seleziona Grant admin consent for "il tuo dominio", in modo da ottenere la seguente situazione, con le spunte verdi sotto la colonna Status



 A questo punto sarà necessario aggiungere anche i permessi di SharePoint, selezionando le APIs Office 365 SharePoint Online come per i passaggi sopra indicati







Aggiungi i permessi come sotto riportato

SharePoint (14)			
AllSites.FullControl	Delegated	Have full control of all site collections	Yes
AllSites.Manage	Delegated	Read and write items and lists in all site collections	No
AllSites.Read	Delegated	Read items in all site collections	No
AllSites.Write	Delegated	Read and write items in all site collections	No
MyFiles.Read	Delegated	Read user files	No
MyFiles.Write	Delegated	Read and write user files	No
Sites.FullControl.All	Application	Have full control of all site collections	Yes
Sites.Manage.All	Application	Read and write items and lists in all site collections	Yes
Sites.ReadWrite.All	Application	Read and write items in all site collections	Yes
Sites.Search.All	Delegated	Run search queries as a user	Yes
TermStore,ReadWrite,All	Delegated	Read and write managed metadata	Yes
TermStore.ReadWrite.All	Application	Read and write managed metadata	Yes
User.ReadWrite.All	Delegated	Read and write user profiles	Yes
User.ReadWrite.All	Application	Read and write user profiles	Yes



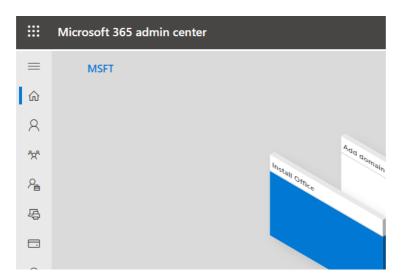
A fine configurazione i permessi necessari da abilitare per un funzionamento ottimale sono i seguenti

API / Permissions name	Туре	Description	Admin consent required
Microsoft Graph (17)			
Channel.Create	Application	Create channels	Yes
Channel.ReadBasic.All	Application	Read the names and descriptions of all channels	Yes
Channel Member. Read Write. All	Application	Add and remove members from all channels	Yes
Directory.Read.All	Application	Read directory data	Yes
Directory.ReadWrite.All	Application	Read and write directory data	Yes
Files.Read.All	Application	Read files in all site collections	Yes
Files.ReadWrite.All	Application	Read and write files in all site collections	Yes
Group.Create	Application	Create groups	Yes
Group.Read.All	Application	Read all groups	Yes
Group.ReadWrite.All	Application	Read and write all groups	Yes
Reports.Read.All	Application	Read all usage reports	Yes
Sites.FullControl.All	Application	Have full control of all site collections	Yes
Sites.Read.All	Application	Read items in all site collections	Yes
Sites.ReadWrite.All	Application	Read and write items in all site collections	Yes
User.Read	Delegated	Sign in and read user profile	No
User.Read.All	Application	Read all users' full profiles	Yes
User.ReadWrite.All	Application	Read and write all users' full profiles	Yes
Office 365 Exchange Online (1)		·	
full_access_as_app	Application	Use Exchange Web Services with full access to all mailboxes	Yes
SharePoint (14)			
AllSites.FullControl	Delegated	Have full control of all site collections	Yes
All Sites. Manage	Delegated	Read and write items and lists in all site collections	No
AllSites.Read	Delegated	Read items in all site collections	No
AllSites.Write	Delegated	Read and write items in all site collections	No
MyFiles.Read	Delegated	Read user files	No
MyFiles.Write	Delegated	Read and write user files	No
Sites.FullControl.All	Application	Have full control of all site collections	Yes
Sites.Manage.All	Application	Read and write items and lists in all site collections	Yes
Sites.ReadWrite.All	Application	Read and write items in all site collections	Yes
Sites.Search.All	Delegated	Run search queries as a user	Yes
TermStore.ReadWrite.All	Delegated	Read and write managed metadata	Yes
TermStore.ReadWrite.All	Application	Read and write managed metadata	Yes
User.ReadWrite.All	Delegated	Read and write user profiles	Yes
User.ReadWrite.All	Application	Read and write user profiles	Yes

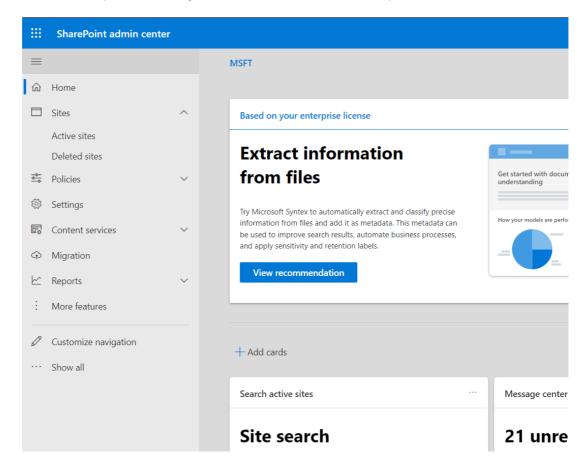


5. Finalizzazione configurazione SharePoint

Collegati a Microsoft 365 admin center

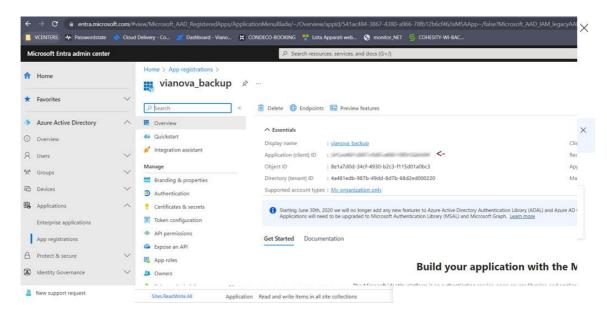


Digita nel browser la seguente url, per collegarti alla pagina admin di sharepoint https://ILTUOTENANTadmin.sharepoint.com/_layouts/15/online/AdminHome.aspx#/home



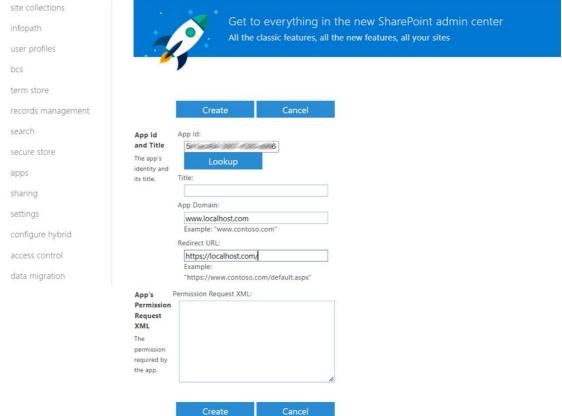


Usa l'ID precedentemente annotato o recuperalo dalla pagina Admin Center



E digita https://ILTUOTENANT-admin.sharepoint.com/_layouts/15/AppInv.aspx

Classic SharePoint admin center



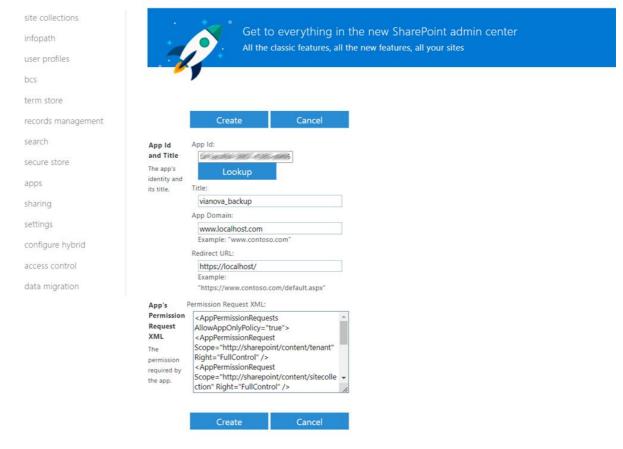


- Inserisci App ID e clicca Lookup, poi compila successivamente i campi App Domain e Redirect URL, con www.localhost.com
- Nel campo Permission Request XML usa i seguenti valori:

```
<AppPermissionRequests AllowAppOnlyPolicy="true">
<AppPermissionRequest Scope="http://sharepoint/content/tenant"
Right="FullControl" />
<AppPermissionRequest Scope="http://sharepoint/content/sitecollection"
Right="FullControl" />
<AppPermissionRequest Scope="http://sharepoint/content/sitecollection/web"
Right="FullControl" />
<AppPermissionRequest
Scope="http://sharepoint/content/sitecollection/web/list" Right="FullControl"
/>
<AppPermissionRequest Scope="http://sharepoint/taxonomy" Right="Read,Write" />
</AppPermissionRequests>
```

Classic SharePoint admin center

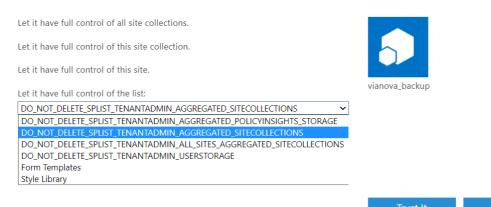
Classic SharePoint admin center





Imposta il settaggio: "DO_NOT_DELETE_SPLIST_TENANTADIM_AGGREGATED_SITECOLLECTIONS"

Do you trust vianova_backup?



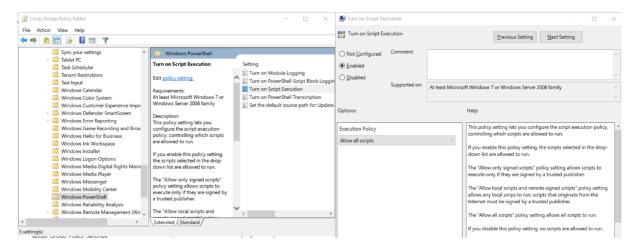
- Nel browser digita la seguente url https://ILTUOTENANTadmin.sharepoint.com/_layouts/15/online/TenantSettings.aspx
- Abilita entrambi gli Allow per il menù Custom Script





6. Configurazione Client

Assicurarti di avere la Group policy abilitata con stato "allow all scripts"



Powershell: lancia il commando in grassetto e confermare con "A".

PS C:\>

Install-Module -Name Microsoft.Online.SharePoint.PowerShell -Scope AllUsers Untrusted repository

You are installing the modules from an untrusted repository. If you trust this repository, change its

InstallationPolicy value by running the Set-PSRepository cmdlet. Are you sure you want to install the modules from 'PSGallery'?

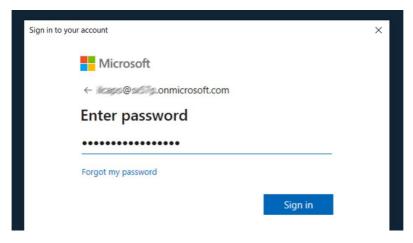
[Y] Yes [A] Yes to All [N] No [L] No to All [S] Suspend [?] Help (default is "N"): A

Al termine digita il seguente commando per eseguire la connect al dominio

Connect-SPOService -Url 'https://ITUOTENANT-admin.sharepoint.com'

```
PS G:\> Connect-SPOService -Url 'https://sx57p-admin.sharepoint.com'
PS G:\> Set-SPOTenant -DisableCustomAppAuthentication $False
PS G:\> _
```

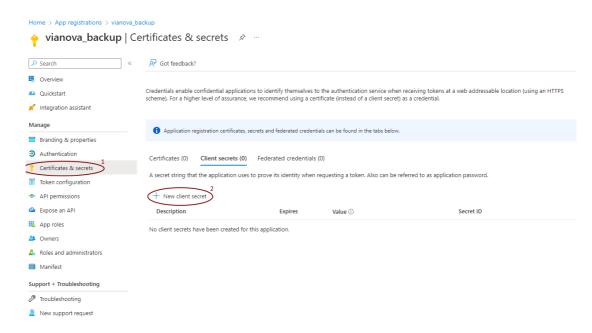
E usare le credenziali admin del tenant:



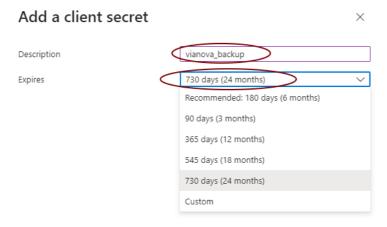


Certificates & Secret

 Una volta finite le configurazioni sopra elencate vai nel menù di sinistra, seleziona "Certificates & secrets" e crea un nuovo "New client secret"



- Digita nel campo descrizione "vianova_backup" con una scadenza consigliata di 730g o 24m
- Vianova suggerisce di prendere nota della scadenza e non è responsabile di possibili configurazioni eseguite dal cliente
- In caso di scadenza il collegamento con il sistema di backup si interromperebbe.



 Una volta creato, prendi nota dei seguenti dati nel punto 1, questi saranno necessari per configurare la registrazione del tuo backup

